



## **Memorandum**

**To:** FAC Employees  
**From:** Human Resource Department  
**Date:** January 2021  
**Re:** Employment Opportunity

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**Farmers Cooperative Elevator Co. (FAC) has the following part-time employment opportunity:**

### **Customer Service Representative – Grain/Scale**

Responsibilities include: scale operations, grain transactions and settlements, working with customers at the counter and scale, handling customer accounts and transactions, and other grain or accounting needs as requested. Requires an interactive and positive relationship with customers and good oral and written communication skills.

**This position is open to all FAC employees. Interested employees should apply online by January 15, 2021.**